

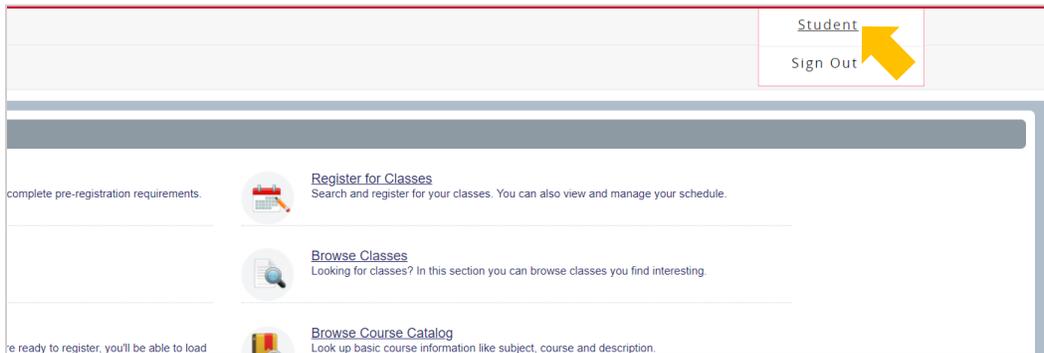
SWITCHING REGISTRATION PERSONAS

If you are a faculty member or advisor who also has a student record, your persona when accessing registration pages may default to “Student” (or if you are both a faculty member and an advisor, your persona may default to “Faculty.”) To change to the “Advisor” persona, on the registration menu:

1. On the registration menu, select the *person icon* on the top toolbar



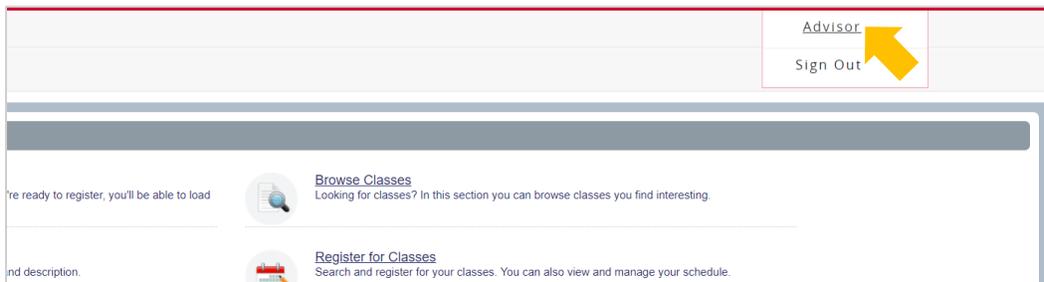
2. Select your current persona from the drop-down menu



3. On the popup, select the persona you'd like to use and select “Ok”



4. Select the person icon on the top toolbar to view your current persona



You may need to reselect your persona if you leave and return to the registration pages.